



# Personal Moving Checklist

## SIX WEEKS BEFORE MOVING

- Take an inventory of everything to be moved.
- Collect everything not to be moved for a yard sale or charity donation - get rid of it.
- Contact several moving companies for estimates on their services.
- Book a moving company
- Get cartons and packing material to begin packing
- Contact insurance agents to transfer or cancel coverage

## FOUR WEEKS BEFORE MOVING

- Notify all magazine subscriptions of change of address
- Contact utility companies regarding turn off and hook up dates
- Collect everything you have loaned out and return everything you have borrowed
- If you are moving away from the area then check with doctors and dentists for family records and prescriptions
- Check with Vet for pet records etc...
- Get children's school records
- Check fridge & freezer to plan use of food for the next 2-3 weeks

## ONE WEEK BEFORE MOVING

- Transfer or close chequing and saving accounts if moving out of the area. Make available the cash you might need during the move in case new accounts are not active.
- Have automobiles serviced if you are driving them long distance
- Remove all belongings from safety deposit box
- Fill out and give the post office change of address forms as well as with all of your revolving credit accounts etc.
- Check all furniture for dents, scratches, take pictures and notify the moving company so you can compare on moving day.
- Dispose of all combustibles and spray cans
- Mark all boxes with room name you want them to go in
- Cancel all newspapers and services
- Cancel or transfer alarm service unless purchaser has made arrangements to keep it